

# HLF Conducts Technical Surveillance Countermeasures (TSCM) Sweep

1B4185, box 122  
Translated by: LS Alex Shafik  
File name: 1b185\_box122  
Date #: SW122 001587

## The Foundation's Policies & Guidelines

#2

### 1) In meetings

#### a. Periodical meetings:

1. Determining the type of relationship between those in the meeting (commercial, social, ...)
2. Agreeing on a cover for the reason of the meeting which is in harmony with the type of the relationship.
3. Avoiding abnormal or fixed times (for meetings).
4. Avoiding sensitive locations and not repeating more than two meetings at the same location.
5. Avoiding having the meetings at the homes of those who are under watch.
6. Arranging for arrival to and departure from the location of the meeting in a steady time intervals for those coming or leaving to avoid alert.
7. Arranging for a manner at the place
8. During the meeting manner which makes
9. Providing necessary
10. Agreeing on an
11. Assigning an alert member of the committee

[LS comment: (L.T.) is probably for "La is uncertain".

12. Determining a committees.
13. Agreeing on an for what could be
14. Conducting hidden equipment in
15. Observing exact person in charge of
16. Not exceeding

التدابير التي تتخذها المؤسسة من اجل تنفيذ هذه السياسة في جميع الحالات  
1. تحديد نوع العلاقة بين من يجتمعون في الاجتماع (تجاري، اجتماعي، ...)  
2. الاتفاق على غطاء مناسب لسبب الاجتماع يتوافق مع نوع العلاقة.  
3. تجنب اوقات غير طبيعية او ثابتة (للتلقيات).  
4. تجنب المواقع الحساسة وعدم التكرار اكثر من مرتين في نفس الموقع.  
5. تجنب اجراء التلقيات في منازل من هم تحت المراقبة.  
6. ترتيب وقت الوصول الى المكان ووقت المغادرة في اوقات منتظمة لتجنب الانتباه.  
7. ترتيب المظهر في المكان  
8. اثناء الاجتماع ترتيب المظهر الذي يجعل  
9. توفير المعلومات اللازمة  
10. الاتفاق على اشارة  
11. تعيين اعضاء للتلقيح  
12. تحديد نوع اللجان  
13. الاتفاق على اوقات التلقيات  
14. تنفيذ التلقيات في اوقات منتظمة  
15. مراقبة المظهر في الاجتماعات  
16. عدم تجاوز

10

1. Firms are to be used as covers which bring together members of the same committee. The nature of their commercial or employment relationship is to be ascribed according to the speciality of each member as much as possible. (This relationship) is also to be used as a cover to contact firms of other committees.
2. Technical supplies at the office have to be in harmony with the nature of the company or the foundation and with its financial standard.
3. Not leaving documents which reveal private relationships and giving a single reasonable explanation for the existence of these documents in case they are found.
4. Determining the kind of people who frequent the office or the firm and limiting them to those approved by the side overseeing the office, in addition to commercial work clients.

Date #: SW122 001593

7. Hiring a special safety employee at the office who would search the office at the end of the work day to make sure it does not contain any private documents.
8. Having a shredding machine at the offices to destroy documents which are justifiably present.
9. When using communication machines (phone and fax) outside commercial use, items 2 & 3 under "Contacts using indirect methods of communication" are to be observed.
10. When using the computer, it has to cover the office's commercial dealings. Item 5 under "Safety of Documents" must be adhered to.
11. When using the photocopying machine for private work purposes, the following must be observed:
  - a- Copying a white page after copying private documents.
  - b- Removing papers which got stuck in the machine due to malfunction.
  - c- Destroying unclear copies.
12. Conducting necessary maintenance measures for the foundation (individuals, location, equipment, ...) and using advanced equipment for that.
13. Having a policy in place which determines the front's priority of attention (commercial or technical) and a suitable plan.
14. Following the safe financial policy mentioned in item (10)
15. It is preferred that the office is in a multi-office building.

exh: Infocom Search 35

**GOVERNMENT EXHIBIT Demonstrative 5 3:04-CR-240-P U.S. v. HLF, et al.**

exh: HLF Search 91

EXECUTIVE PROTECTION GROUP, INC. (XECPRO, INC.)  
EPG XECPRO, INC. INVESTIGATIONS  
3131 N Stemmons Freeway, Suite 123, Dallas, TX 75247  
(214) 351-0150 (214) 351-0621 fax  
PROTECTIVE SERVICES • INTELLIGENCE • ENFORCEMENT • INVESTIGATION

29 July, 2000

Mr. Shukri Abu Baker, C.E.O.  
Holy Land Foundation for Relief and Development  
504 International Parkway, Suite 509  
Richardson, TX 75081

Ofc: (972) 699-9468  
Fax: (972) 699-0198

Re: Technical Surveillance Countermeasures  
Basic RF Sweep Results and Recommendations

Dear Brother Baker:

As-Salaamu-Alaikum. This letter is to thank you and your organization for allowing EPG, Inc. to provide a Basic RF Counter-Surveillance Sweep of your facilities on Wednesday, 23 August, 2000. We were pleased to provide this service at a 50% discount, as a small contribution our on-going work on behalf of the community. Al-Hamdulillah!

Following please find a Statement of Results for the sweep, as well as information regarding Technical Surveillance Countermeasures and Recommendations for your specific situation.

Brother Baker, thank you again for allowing EPG, Inc. to be of service, and I look forward, a-Allah, to working with you in the near future. Please feel free to contact me at mobile (214) 662-0265, or office number (214) 351-0150, at your convenience.

Sincerely,  
Your brother in service to Allah,  
*Shaban Dr. F. D. Hale, D.M.*  
Shaban Dr. F. D. Hale, D.M.  
President and C.E.O., EPG, Inc.  
Regional Director of Security,  
Muslim American Society

att:DOC  
Attachments

GOVERNMENT EXHIBIT

With Allah's Name, The Merciful Benefactor, The Merciful Redeemer

EXECUTIVE PROTECTION GROUP, INC. (XECPRO, INC.)  
EPG XECPRO, INC. INVESTIGATIONS  
3131 N Stemmons Freeway, Suite 123, Dallas, TX 75247  
(214) 351-0150 (214) 351-0621 fax  
PROTECTIVE SERVICES • INTELLIGENCE • ENFORCEMENT • INVESTIGATION

29 July, 2000

Mr. Shukri Abu Baker, C.E.O.  
Holy Land Foundation for Relief and Development  
504 International Parkway, Suite 509  
Richardson, TX 75081

Ofc: (972) 699-9468  
Fax: (972) 699-0198

**STATEMENT OF RESULTS**

On Wednesday, 23 August, 2000, after the close of normal business hours, Executive Protection Group, Inc. (XECPRO, Inc.) performed a Technical Surveillance Countermeasures Basic RF Sweep of the Holy Land Foundation for Relief and Development facility located at 504 International Parkway, Suite 509, Richardson, TX 75081.

The Basic RF Counter-Surveillance Sweep determined that certain aspects within the facility, and therefore the Foundation, have been under technical surveillance by unknown entities, for an undetermined period of time. At the time of the sweep, certain recommendations were made regarding these findings, as well as some general suggestions.

Further, EPG, Inc. is still set to provide a second sweep, at no additional charge to the Holy Land Foundation, at a mutually agreeable future date.

Following please find additional information regarding Technical Surveillance and Technical Surveillance Counter Measures. Please also pay particular attention to the cost shown for performance of various Technical Surveillance Counter Measures; you will note the Foundation has received a more than generous discount for the services rendered.

Sincerely,  
Your brother in service to Allah,  
*Shaban Dr. F. D. Hale, D.M.*  
Shaban Dr. F. D. Hale, D.M.  
President and C.E.O., EPG, Inc.

att:DOC  
Attachments

2